

TO BE COMPLETED BY THE INTERN

1. What do you expect to learn from the experience?
2. How will this experience relate to your academic study in public administration?
3. How will this internship relate to your career plans?
4. What specific reports (e.g. term paper, case study, journal or other) will you produce?

TO BE COMPLETED BY THE SUPERVISOR

1. What is the nature and extent of internship responsibilities?
2. What specific results are expected of the intern?
3. What professional and other skills do you expect the intern to develop?
4. What professional contacts will be available to the intern?
5. What resources will the intern be able to use?

APPROVALS

The signatures below indicate that these individuals have read the contract and are in agreement with regard to the main elements of the propose internship experience.

Internships Supervisor

Date

Faculty Supervisor

Date

Student Intern

Date

The signature below is required before the student will be permitted to register for the public administration internship course 834:703.

MPA Director

Date

Number of credit hours _____

Academic credit will be awarded at the rate of one credit per 50 hours of supervised work.

The faculty supervisor will assign the final letter grade. The grade will be based on the reports (term paper, case study, journal, or other) produced and the supervisor's mid-term and final evaluation.