

**Call for Proposals
for the
5th Global Conference on Transparency Research**

**Indication of Intent Due: Friday, 31 July 2015
Proposals Due: Friday, 4 September 2015**

The Standing Executive Committee of the Global Conference on Transparency (GCTR) Research—consisting of: A.J. (Albert) Meijer (Utrecht University), Suzanne Piotrowski (Rutgers University), Alasdair Roberts (University of Missouri), Jean-Patrick Villeneuve (University of Lugano)—requests proposals to host the 5th Global Conference on Transparency Research.

The GCTR is the preeminent conference bringing together leading scholars from throughout the world to collectively advance our understanding of the impact and implications of transparency policies that involve governments, either directly or indirectly. The GCTR involves scholars from a wide range of fields including sociology, anthropology, political science, public administration, economics, political economy, journalism, communication sciences, business, history, philosophy, and law who study issues of governmental transparency. Hosting the GCTR establishes the host organization as a leader in the field of transparency research. The host organization develops the program for the conference and is able highlight its own research and unique connections to transparency research. The SEC is committed to highlighting the host institution when promoting the 5th GCTR.

The Standing Executive Committee expects the 5th GCTR to take place at some point in 2017. The host institution has the responsibility for all logistical tasks and financial commitments associated with the conference. The Standing Executive Committee selects the site for the next conference and facilitates knowledge exchange between conference organizers. The SEC plays an active advisory role in the organization of the conference and in the conference program.

Questions should be sent to Dr. Suzanne Piotrowski, chair of the committee
spiotrow@scarletmail.rutgers.edu.

Site selection for the 5th Global Conference on Transparency Research is guided by the purposes of the conference: to promote exemplary transparency research in a wide-range of disciplines and facilitate discussions and dialogue around this research. Specific elements to be reviewed include:

- prominence of host institution and key organisers in the transparency research community;
- the tentative program agenda including distinctive features such thematic elements, hospitality, keynotes or other special features;
- proposed conference dates;
- prior institutional experience in hosting conferences and demonstrated capacity to host such an event;
- financial considerations: including registration fees, scholarships, institutional support, plan for attracting outside funding and conference sponsorships;
- ability to attract and host a significant number of conference participants;
- adequacy of conference facilities and accommodations;
- logistics including international transportation options and costs; necessity and availability of local transportation; and safety of conference attendees; and
- conference website and registration provisions.

Timeline

Call for proposals announced	Monday, 6 July 2015
Notify Dr. Suzanne Piotrowski (spiotrow@scarletmail.rutgers.edu) of your intent to submit a proposal. This notification is non-binding and a short email from someone at the submitting institution will suffice.	Friday, 31 July 2015
Deadline for proposal submissions	Friday, 4 September 2015
GTRC Standing Executive Committee reviews proposals	4-25 September 2015
GTRC Standing Executive Committee announces site selection	Friday, 25 September 2015

Past Conference Locations

Rutgers-Newark, USA	2011
Utrecht, Netherlands	2012
HEC Paris, France	2013
USI Lugano, Switzerland	2015

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Issues to be addressed in a conference proposal:

1. Contact details of responsible local organizers
 - Will anyone assist you in the organization (give details)?
 - Do you have explicit support from your Head of Department to host the GCTR conference?
 - What organization is the primary sponsor?
 - What co-sponsoring organizations are involved?
2. Why do you want to organize 5th GCTR conference?
3. Please summarize the advantages of staging the 5th GCTR conference in your institution, including a discussion of prior institutional experience hosting such events.
4. Conference details
 - Suggested conference theme:
 - Suggested conference dates:
 - Suggested start and finish times of the conference:
 - Suggested keynote speaker (s):
 - Other activities (e.g. round table, poster exhibition, colloquium):
 - How will you solicit and review proposals for paper and panel presentations.
 - How many research papers would you like to include in the program?
5. Conference venue
 - Name of proposed venue:
 - Location:
 - Is it inside the campus?
 - Capacity:

6. Accommodation

- Proposed accommodation (please give details to the level of quality and price of any possible accommodation)
- Distance between accommodation and conference venue and transportation options to move people between the hotels and conference events:
- Will you be able to find cheaper accommodation for PhD students? Please give details
- Are you planning to charge an all-inclusive package or will you prefer attendees to arrange their own accommodation?
- In the latter case, will you be able to negotiate special hotel rates?

7. Transport

- Please give details of the closest airport(s) and train station(s), including distance from the airport to the conference venue and whether budget airlines operate from your local airport(s)
- Will you be able to make parking available for delegates travelling by car?

8. Budget

- Please give an estimate (but as detailed as possible) of the conference budget, including catering, venue hire and accommodation.
- Will you be able to contribute to fundraising for the conference?
- Please give an estimate conference fee to be paid by attendees, explaining what is included in the fee.
- Will you be able to provide reduced fees for PhD students?

9. Is there any other information you would like us to take into account?