

CREDIT OVERLOAD REQUEST

SPAA CREDIT LOAD:

To be considered a full-time student, an individual must carry a minimum of 12 credit hours per term. Students may carry between 1 – 19 credit hours, but not more than 19 credit hours per term without written permission from the Office of Student and Academic Services. PLEASE NOTE: Summer School registration is limited to 14 credits (4 courses). For a credit overload, a student must meet all the following standards below:

- _____ English Composition 101 & 102 Completed
- _____ Math Proficiency Completed
- _____ Declared a major with an academic department (SPAA students are automatically declared as Public and Nonprofit Administration majors)
- _____ Successfully completed 24 Rutgers-Newark credit hours
- _____ Have a minimum cumulative grade point average of 3.5 or higher

By requesting an overload, I agree that I have met all of the above criteria.

_____ Student Name	_____ RUID	_____ School Code
_____ Signature	_____ E-mail	_____ Telephone #
_____ Course Title and # of Credits	_____ Registration Index #	_____ Semester for Overload
_____ Current # of Registered Credits	_____ Total # of Credits attempting to register for	

For Office use only

Approved Denied

_____ SPAA Advisor's Name	_____ SPAA Advisor's signature	_____ Date
---------------------------	--------------------------------	------------