



School of Public Affairs and Administration <http://spaa.newark.rutgers.edu/>
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CREDIT OVERLOAD REQUEST

NCAS CREDIT LOAD:

To be considered a full-time student, an individual must carry a minimum of 12 credit hours per term. Students may carry between 1 – 19 credit hours, but not more than 19 credit hours per term without written permission from the Office of Academic Services. PLEASE NOTE: Summer School registration is limited to 14 credits (4 courses). For a credit overload, a student must meet all the following standards below:

UC CREDIT LOAD:

To be considered a full-time student, an individual must carry a minimum of 12 credit hours per term. Students may not carry more than 12 credit hours per term without permission from the Office of Academic Services. PLEASE NOTE: Summer School registration is limited to 14 credits (4 courses). For a credit overload, a student must meet all the following standards below:

- _____ English Composition 101 & 102
- _____ Math Proficiency Completed
- _____ Declared a major with an academic department
- _____ Successfully completed 24 Rutgers-Newark credit hours
- _____ Have a minimum cumulative grade point average of 3.5 or higher

By requesting an overload, I agree that I have met all of the above criteria.

Student Name	RUID	School Code
Signature	E-mail	Telephone #
Course Title and # of Credits	Registration Index #	Semester for Overload
Current # of Registered Credits	Total # of Credits attempting to register for	

For Office use only

Approved Denied

OAS Advisor's Name	OAS Advisor's signature	Date
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