

## Atlantic City 4 Sept. 2023

**Location: Carnegie Center, 35 S Dr Martin Luther King Blvd, Atlantic City, NJ  
08401 Capstone Advisor: Markim Shakur-Purvis / In Person Tuesdays  
8:30AM - 4:30PM**

Date	Course #	Class Session #	Topic
Sept. 12	#1	1	Orientation
Sept. 19 & 26	#2	2 & 3	Developing Self: Knowing and Managing Yourself
Oct. 3 & 10	#3	4 & 5	Analytical Thinking
Oct. 17 & 24	#4	6 & 7	Managing for Results and Performance Management
Oct. 31	#5	8	Project Management
Nov. 6 & 13 Mondays*	#6	9 & 10	Quantitative Techniques
Nov. 21	#7	11	Problem Solving and Decision Making
Nov. 28 & Dec. 5	#8	12 & 13	Strategic Planning and Work Process Management
<b>Dec. 12</b>		Possible make-up	<b>Take Home Exam #1</b>
Dec. 19 & Jan. 2, 2024	#9	14 & 15	Managing and Leading
Jan. 9 & 16	#10	16 & 17	Developing Personal and Organizational Integrity: Ethics
Jan. 23	#11	18	Leading Change
Jan. 30	#12	19	Managing Teams
Feb. 6 & 13	#13	20 & 21	Communicating Effectively
Feb. 20 & 27	#14	22 & 23	Managing Technology
<b>March 5</b>		Possible make-up	<b>Take Home Exam #2</b>
March 12	#15	24	Government in New Jersey
March 19 & 26	#16	25 & 26	Budgeting Process and Financial Management
April 2 & 9	#17	27 & 28	Public Policy & the Law
April 16 & 23	#18	29 & 30	Administration of Law and Dispute Resolution
April 30 & May 7	#19	31 & 32	Human Resource Management
May 14	#20	33	Service Delivery Decision Making
May 21	#21	34	Contemporary Risk Management
June 4 & 11	#22	35 & 36	Leading and Managing in the Public Sector
<b>May 14</b>			<b>Capstone Due</b>
<b>June 18</b>			<b>Take Home Exam #3</b>
June 11			Capstone Presentation
Sept. 2024			Graduation
*Change due to Election Day and LOM	5/28 make up day if needed		