

## Atlantic City Schedule - March 2019

*Atlantic County Family and Community Development  
Training Room (4th floor),  
1333 Atlantic Avenue, Atlantic City, NJ 08401  
Capstone Advisor: Dennis Sims*

Tuesdays 8:30 AM - 4:30 PM	Course #	Class Session #	Topic
March 12, 2019	#1	1	Orientation
March 19 & 26	#2	2 & 3	Developing Self: Knowing and Managing Yourself
April 2 & 9	#3	4 & 5	Analytical Thinking
April 16 & 23	#4	6 & 7	Managing for Results and Performance Management
April 30	#5	8	Project Management
May 7 & 14	#6	9 & 10	Quantitative Techniques
May 21	#7	11	Problem Solving and Decision Making
May 28 & June 4	#8	12 & 13	Strategic Planning and Work Process Management
<b>June 11</b>		Possible make-up	<b>Take Home Exam #1</b>
June 18 & 25	#9	14 & 15	Managing and Leading
Sept. 3 & 10	#10	16 & 17	Developing Personal and Organizational Integrity: Ethics
Sept. 17	#11	18	Leading Change
Sept. 24	#12	19	Managing Teams
Oct. 1 & 8	#13	20 & 21	Communicating Effectively
Oct. 15 & 22	#14	22 & 23	Managing Technology
<b>Oct. 29</b>		Possible make-up	<b>Take Home Exam #2</b>
Nov. 5	#15A	24	Government in New Jersey
Nov. 12	#15B	25	Public Policy
Nov. 19	#15C	26	Constitution & Rule of Law
Nov. 26 & Dec. 3	#16	27 & 28	Administration of Law and Dispute Resolution
Dec. 10 & 17	#17	29 & 30	Human Resource Management
Jan. 7 & 14	#18	31 & 32	Budgeting Process and Financial Management
Jan. 21	#19	33	Service Delivery Decision Making
Jan. 28	#20	34	Contemporary Risk Management
Feb. 4 & 11	#21	35 & 36	Leading and Managing in the Public Sector
Feb. 11			Capstone Due
<b>Feb. 18</b>		Possible make-up	<b>Take Home Exam #3</b>
Feb 25			Capstone Presentation
Summer 2020			Graduation