

SPAA WRITING & CAREER DEVELOPMENT CENTER CURRICULUM VITAE OUTLINE

CONTACT INFORMATION

- Name
- Address
- City, State, Country
- Telephone
- Cell Phone
- Email

PERSONAL INFORMATION

- Date of Birth
- Place of Birth
- Citizenship
- Visa Status
- Gender

OPTIONAL PERSONAL INFORMATION

- Marital Status
- Spouse's Name
- Children

EMPLOYMENT HISTORY

- Work History
- Academic Positions
- Fellowships
- Internships
- Research and Training

EDUCATION

- Dates, majors, details of degrees for each institution, training, other educational programs
- Post-Doctoral Training
- Graduate School or Program
- University
- High School (if no university education)

PROFESSIONAL QUALIFICATIONS

- Certifications and Accreditations
- Computer Skills
- Language Skills
- Other Skills

PROFESSIONAL MEMBERSHIPS

AWARDS

PUBLICATIONS

BOOKS

ADDITIONAL SIGNIFICANT INTERESTS