

## FREEHOLD 2 SCHEDULE OCTOBER 2019

**Monmouth County Fire Academy 1027 NJ-33,  
Freehold, NJ 07728  
Capstone Advisor: Dr. John Decker**

Date WEDNESDAYS 8:30 AM - 4:30 PM	Course #	Class Session #	Topic
Oct. 2, 2019	#1	1	Orientation
Oct. 9 & 16	#2	2 & 3	Developing Self: Knowing and Managing Yourself
Oct. 23 & 30	#3	4 & 5	Analytical Thinking
Nov. 6 & 13	#4	6 & 7	Managing for Results and Performance Management
Nov. 20	#5	8	Project Management
Dec. 4 & 11	#6	9 & 10	Quantitative Techniques
Dec. 18	#7	11	Problem Solving and Decision Making
Jan. 8 & 15, 2020	#8	12 & 13	Strategic Planning and Work Process Management
<b>Jan. 22</b>		Possible make-up	<b>Take Home Exam #1</b>
Jan. 29 & Feb. 5	#9	14 & 15	Managing and Leading
Feb. 12 & 19	#10	16 & 17	Developing Personal and Organizational Integrity: Ethics
Feb. 26	#11	18	Leading Change
March 4	#12	19	Managing Teams
March 11 & 18	#13	20 & 21	Communicating Effectively
March 25 & April 1	#14	22 & 23	Managing Technology
<b>April 8</b>		Possible make-up	<b>Take Home Exam #2</b>
April 15	#15A	24	Government in New Jersey
April 22	#15B	25	Public Policy
April 29	#15C	26	Constitution & Rule of Law
May 6 & 13	#16	27 & 28	Administration of Law and Dispute Resolution
May 20 & 27	#17	29 & 30	Human Resource Management
June 3 & 10	#18	31 & 32	Budgeting Process and Financial Management
June 17	#19	33	Service Delivery Decision Making
June 24	#20	34	Contemporary Risk Management
July 1 & 8	#21	35 & 36	Leading and Managing in the Public Sector
July 8			Capstone Due
<b>July 15</b>		Possible make-up	<b>Take Home Exam #3</b>
July 22			Capstone Presentation
August 2020			Graduation