

Grant Writing for Organizations (40:834:306) [3 credits]

Course Description

This course is an introduction to grant writing and management for organizations. It is a project-based course that utilizes lectures, hands-on learning and practical knowledge of completing assignments and projects within organizations. The course provides students with the skills to seek, solicit and receive grant awards from foundations and local/state/federal government sources to support community programs and projects. Students are equipped with the tools to become successful grant writers and managers within a framework of ethics, values and principles that strengthen community organizations.

Learning Objectives

After completing this course, students will be able to:

- Understand grant making by foundations and government agencies
- Identify different types of grants
- Research potential funding sources
- Identify and understand components of a grant proposal
- Understand grant management within the proposal process
- Negotiate grant awards and navigate the process
- Build and coordinate grant management systems for government and foundations
- Write a proposal that is technically correct and effective
- Develop a grant management plan for proposed projects

Requirements

Requirements will vary by instructor and may include:

- *Class sessions and discussions:* Students will actively engage in class discussions.

Schedule / Outline of Topics

- Week 1: Introduction and Overview Grant Writing and Management Elements
- Week 2: Developing an Approach to Grant Writing & Strategies for Developing a Proposal
- Week 3: Conceptualizing Grant Projects
- Week 4: Proposal Evaluation and Sustainability
- Week 5: Writing Proposals: Public and Private Sector Funding
- Week 6: Grant Forms and Review Processes
- Week 7: Grant Management
- Week 8: Grant Closeout
- Week 9: Ethics in Grant Writing and Problem Solving
- Week 11: Grant Proposal Presentation Draft
- Week 12: Grant Proposal Peer Review
- Week 13: Proposal Draft
- Week 14: Final Grant Proposal

Texts / Materials / Resources

The selection of textbooks and readings will vary by instructor. Listed below are some of the possible textbooks, materials, and resources an instructor may select for this course:

Bullet Point Ward. D (2012) *Writing Grant Proposals That Win* (4th Ed) Jones and Bartlett Publishers (ISBN: 9781449604677)

Ward. D (2010) *Effective Grants Management* Jones and Bartlett Publishers.
(ISBN13:9780763749842)

Karsh, E & Fox, A. (2019) *The Only Grant Writing Book You'll Ever Need* (5th Ed) Basic Books.
(ISBN :13- 978-1541617810)