

## Hackensack 3 Schedule 2019

**Location: City of Hackensack Fire Department, 205 State Street, Hackensack, NJ 07601 Capstone Advisor: Dr. Domenick Varricchio**

Date Thursdays 8:30 AM - 4:30 PM	Course #	Class Session #	Topic
Thurs Feb. 7, 2019	#1	1	Orientation
Feb 14 & 21	#2	2 & 3	Developing Self: Knowing and Managing Yourself
Feb. 28 & March 7	#3	4 & 5	Analytical Thinking
March 14 & 21	#4	6 & 7	Managing for Results and Performance Management
March 28	#5	8	Project Management
April 4 & 11	#6	9 & 10	Quantitative Techniques
April 18	#7	11	Problem Solving and Decision Making
April 25 & May 2	#8	12 & 13	Strategic Planning and Work Process Management*
<b>May 09</b>		Possible make-up	<b>Take Home Exam #1</b>
May 16 & 23	#9	14 & 15	Managing and Leading
May 30 & June 6	#10	16 & 17	Developing Personal and Organizational Integrity: Ethics
June 13	#11	18	Leading Change
June 20	#12	19	Managing Teams
June 27 & July 3*	#13	20 & 21	Communicating Effectively
July 11 & 18	#14	22 & 23	Managing Technology
<b>July 25</b>		Possible make-up	<b>Take Home Exam #2</b>
Aug 08	#15A	24	Government in New Jersey
Aug 15	#15B	25	Public Policy
Aug 22	#15C	26	Constitution & Rule of Law
Sept 5 & 12	#16	27 & 28	Administration of Law and Dispute Resolution
Sept 19 & 26	#17	29 & 30	Human Resource Management
Oct 3 & 10	#18	31 & 32	Budgeting Process and Financial Management
Oct 17	#19	33	Service Delivery Decision Making
Oct 24	#20	34	Contemporary Risk Management
Oct 31 & Nov 7	#21	35 & 36	Leading and Managing in the Public Sector
Nov 14			Capstone Due
<b>Nov 28</b>		Possible make-up	<b>Take Home Exam #3</b>
Dec 05			Capstone Presentation
Summer 2020			Graduation
* Wed class due to holiday			