

URVI SHUKLA

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EDUCATION

Doctoral Student in Public Administration

School of Public Affairs and Administration, Rutgers University - Newark
Graduate Fellow 2022-23
Advisor: Stephanie Newbold

MA in Philosophy, Political Science, and Economics

December 2018

University of California, Irvine

Thesis Title: Affirmative Action Policies in College Admissions

Advisor: Simon Huttegger

Philosophy Courses: Meaningfulness Theory; Philosophy of Promises & Morality

Political Science Courses: Race Dynamics in American Field Politics; Social Dynamics

Economics Courses: Economics of Education; Economics of Government

BA in Economics

June 2017

University of California, Irvine

Economics Courses: Econometrics I & II; Game Theory; Managerial Economics;

Behavioral Economics; American Economic History; Economics of

Anthropology; Introduction to Financial Investments

Related Courses: Introduction to Business Management

BA in Political Science

June 2017

University of California, Irvine

Political Science Courses: Introduction to -Law, -American Government, -Political

Theory, -International Relations; American Presidency; George W Bush

Presidency Research Seminar; Law & Society; Law & Markets;

Cyberspeech, Gaming & Law; Federalism, Courts & the Regulatory State;

Legal Implications of Drug Trade

Related Courses: Introduction to Inductive Logic, Introduction to Ethics

TEACHING EXPERIENCE

Teaching Assistant

Department of Economics, UC Irvine

2018

Economics 20A - Basic Economics I

- Taught weekly discussion sections, graded weekly problem sets and exams
- Planned lessons for each section based on the week's lessons
- Organized discussion groups for in-class assignments

Department of Political Science, UC Irvine

2017

Political Science 71A - Introduction to Law

- Graded weekly exams, and quizzes
- Taught multiple, weekly discussion sections and planned lessons for each section
- Designed and taught remedial discussion sections for struggling students
- Organized and substantively prepared student teams for in-class debates
- Moderated the in-class debates

Curriculum Planning & Course Design

2016 - 2017

Department of Political Science, UC Irvine

Political Science 179 - Law & Markets

- Generated a new formula for course grades incorporating the new structure of the class that included more debating opportunities utilizing textbook materials
- Assisted in writing self-study questions for 10 chapters covering basic facts, legal reasoning, and critical analysis
- Innovated role descriptions for two debating teams and a mock judicial bench of judges to guide full coverage of the introduced case

Department of Political Science, UC Irvine

Political Science 171AW

- Created Legal Bluebook Citation problems for the upper division Legal Writing Class
- Graded Legal Bluebook Citation problems

Lead Course Assistant

2017

Department of Political Science, UC Irvine

Political Science 71A - "Introduction to Law"

- Recruited and supervised two other course assistants to help grading of exams
- Managed and often spoke to 180 students prior to beginning of class
- Graded assignments and Bluebook exams for 60 students over an 11-week period
- Hosted multiple, weekly office hours for struggling students

Course Assistant

Department of Political Science, UC Irvine

2016

Political Science 179 - "Law & Markets"

- Graded routine homework assignments and lengthy argumentative essay exams for 70 students over an 11-week period
- Hosted multiple, weekly office hours for struggling students

Department of Political Science, UC Irvine,

2017

Political Science 179 - "Cyberspeech, Gaming & Law"

- Graded routine homework assignments and lengthy argumentative essay exams for 55 students over an 11-week period
- Hosted weekly office hours for students

RESEARCH EXPERIENCE

Graduate Research

Department of Logic and Philosophy of Science, PPE Program

2017 - 2018

University of California, Irvine

- Compiled relevant case law regarding Affirmative Action Policies throughout various sectors and their effects on the policy applied in higher education
- Researched historical college attendance rates and other data for the major groups including Asian Americans, Hispanic Americans, African Americans, and Native Americans throughout the country
- Wrote a literature review of all aggregated research as a thesis for the Master's program

Undergraduate Research

"UROP" Undergraduate Research Opportunities Program

2017

University of California, Irvine

- Prepared formal grant proposals and application to participate
- Created the budget for a year-end presentation and year-long research project
- Recruited and hired artists and animators
- Wrote contract for the hired artists and animators to create concept art for both, the console and cellphone mediums of the game
- Conceptualized a brand new video game that met overarching storyline aspects of Romeo and Juliet while demonstrating the appreciation of Copyright and Censorship regulations presented in a prior class.
- Designed and wrote-out interface and interactive components of the game for commissioned artists to produce

PUBLICATIONS

Shukla, U. “Neutral Ground,” Appendix to “Landmines in Virtual Space: Volume II - Cyberspeech, Gaming & Law,” by Sherilyn Sellgren. Aristotext, Long Beach, CA, 2018. Contributors Orozco, G. and Zipser, K.

PRESENTATIONS

“GAME OVER: Redesign or Get Sued!” UCI Undergraduate Research Symposium 2017, University of California, Irvine, CA, May 2017.

“Networking 101” Alpha Phi Omega Regionals Conference 2016, University of California, Irvine, CA, Jan 2017.

CONFERENCES ATTENDED

“Graduate Research Symposium” Associated Graduate Students University of California, Irvine, CA April 2018.

“National Student Power Summit” Associated Student Body of UC Irvine & United States Student Association, Washington, D.C. 2017.

“Student Lobby Conference” Associated Student Body of UC Irvine & University of California Student Association, Sacramento 2017.

“Student Lobby Conference” Associated Student Body of UC Irvine & University of California Student Association, Sacramento 2016.

UCI Undergraduate Research Symposium, University of California, Irvine, CA May 2017.

UCI Undergraduate Research Symposium, University of California, Irvine, CA May 2016.

“Student Lobby Conference” Associated Student Body of UC Irvine & University of California Student Association, Sacramento April 2016.

“Graduate Research Symposium” Associated Graduate Students University of California, Irvine, CA March 2016.

UCI Undergraduate Research Symposium, University of California, Irvine, CA May 2015.

“Women in Public Policy” Public Leadership Education Network (PLEN) 2015, Washington, DC, August 2015.

UCI Undergraduate Research Symposium University of California, Irvine, CA May 2014.

HONORS

UROP Research Grant, University of California, Irvine	2017
Dean’s Honor List, University of California, Irvine	2013
Dean’s Honor List, University of California, Irvine	2017

UNIVERSITY SERVICE

Student Lobbyist	2017
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ASUCI & United States Student Association - Washington, D.C.

- Research student issues (ex. Debt Free Higher Education, FAFSA/Grant Programs) extensively to bolster arguments utilized during lobby visits with House Representatives for our districts
- Assigned lobbying roles to each member of the lobbying group of 6 students

Student Lobbyist	2017
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ASUCI & University of California Student Association - Sacramento

- Research student issues (ex. UC Budgets, Student Food Safety) extensively to bolster arguments utilized during lobby visits with State Assembly and State Senate representatives for our districts
- Assigned lobbying roles to each member of the lobbying group of 6 students

Student Lobbyist	2016
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ASUCI & University of California Student Association - Sacramento

- Research student issues (ex. Student Housing, UC Tuition & Budget Increases) extensively to bolster arguments utilized during lobby visits with State and National representatives for our districts
- Assigned lobbying roles to each member of the lobbying group of 6 students

Content Co-Editor

2017

Anteater TV

- Approved and determined content for production and script writing in accordance with current events and availability of staff
- Interviewed Dean of UCI Law School, Erwin Chemerinsky regarding the “Dreamers Case” *Garcia v United States*

Recording Secretary - Executive Board Member

Alpha Phi Omega, Rho Rho Chapter at UC Irvine

- Reduced constituent casework resolution period by 50% by utilizing Congressional Research Service database
- Drafted response letters for constituent inquiries in accordance with the Congresswoman’s policies and priorities
- Managed office phone calls and directed them towards appropriate staff members

Social Science Academic Mentor

UCI School of Social Sciences

- Engage with incoming Anteaters within the School of Social Sciences to help guide them in class options, extracurricular activities, and applications processes for various programs

PROFESSIONAL EXPERIENCE

Political Experience

Campaign Manager/Political Campaign Consultant

2019

Ellen Beraud for County Supervisor 2020

San Luis Obispo, CA

- Recruited and managed the initial staff and volunteers of campaign
- Accrued and maintained an updated set of contacts with Local Unions, Organizations, and Leaders
- Fundraised and managed funds for the entire campaign (nearly \$300,000)
- Managed the master calendar for Candidate and campaign team
- Created a foundation for communication, donation transactions, and volunteer recruitment
- Recruited volunteers and coordinated canvassing locations and dates & times

Legislative Experience

Congressional Intern

2015 - 2016

U.S. House of Representatives CA-45

Irvine, CA

- Reduced constituent casework resolution period by 50% by utilizing Congressional Research Service
- Drafted response letters for constituent inquiries in accordance with the Congresswoman's policies and priorities
- Managed office phone calls and directed them towards appropriate staff members

Federal Legislative Affairs Intern

2015

American Express Company
Washington, D.C.

- Reduced constituent casework resolution period by 50% by utilizing Congressional Research Service
- Drafted response letters for constituent inquiries in accordance with the Congresswoman's policies and priorities
- Managed office phone calls and directed them towards appropriate staff members

Legal Experience

Quality Control Coordinator

2020 - Present

Cipolla, Calaba, Wollman & Bhatti
Santa Ana, CA

- Oversee strategy for nearly 1500 individual Worker's Compensation cases to adhere to multiple insurance companies' Litigation Guidelines
- Create Monthly, Quarterly, and Semiannual reports for client reporting
- Liaise with Billing Department and Attorneys to ensure timely reporting and collections
- Directly manage various attorneys by ensuring milestone completion for each case

File Clerk

2020

Cipolla, Calaba, & Wollman
Santa Ana, CA

- Managed calendar for 5 attorneys and corresponding secretaries
- Updated both physical and digital case files for nearly 400 cases
- Inventories closed files for entire firm
- Managed intra-firm file transfers between 5 locations

Legal Administrative Assistant

2016 - 2017

Blakeley LLP
Irvine, CA

- Increased clientele for the firm by updating partners on new bankruptcy filings using Bloomberg Law
- Assisted in research using Westlaw and LexisNexis
- Drafted, filed, and served court documents for cases in the federal, district, and county courts
- Coordinated calendars, court appearances, and travel arrangements for two partners